

# BROADCAST CAPTIONING SUITE

## Topics include:

### HARDWARE REQUIREMENTS

- ✓ Equipment and cable overview

### WRITER & COMPUTER SETUP

- ✓ Preparation
- ✓ Post-Session editing
- ✓ Manage Dictionary
- ✓ Resources

### GETTING READY FOR THE TV STATION

- ✓ Profile setup
- ✓ Starting a captioning session
- ✓ The Captioning screen elements
- ✓ Creating scripts
- ✓ Editing scripts
- ✓ Using scripts

### DICTIONARY MANAGEMENT

- ✓ Insert caption specific format symbols
- ✓ Power defines
- ✓ Shortcuts to query dictionary entries
- ✓ Dictionary builder tools

Onsite training available

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