

Beyond the basics in Realtime Writing

(1/2-day course)

Instructor: Pam Szczecinski

Who should attend

Anyone who wants to learn more about Realtime writing; what's involved with this technology and interested in obtaining C.E. points.

- n Reporters
- n Scopists

Benefits

3 C.E. points earned

What students learn

Upon completing this hands-on course, you learn:

- n Cable requirements for more than 1 computer
- n Eliminating cables and sending wirelessly
- n Troubleshooting hardware problems
- n Build job dictionaries for speaker identification

What students receive

3 C.E. points for your Illinois license

Each student receives a copy of Pam Szczecinski's Student Manual for post-class reference and review.

Registration Information

Refund Policy: Registrations canceled at least one week prior to the workshop are refundable minus a 15% cancellation fee.

If you are interested in scheduling this class:
Contact Pam (800) 323-4247 ext. 2664

Course Outline

Hardware Requirements

- n Equipment and cable overview
- n Wireless options

Setup

- n Connecting to LiveNote
- n Connecting to Real Legal Binder
- n Connecting to Case View
- n Speaker identification setup

What the Attorney can do with it

- n Marking text
- n Annotating
- n Searching Q & A, text

Troubleshooting

- n File hookup problems

Frequently Asked Questions

- n How to answer questions attorney questions
- n Marketing your services

Overhead projections provided
Attendees are encouraged to bring writers and laptops but not essential for class.