



# **“Working with Fields” Webinar**

## **by Pam Szczecinski**

### **Stenograph Certified Training Agent**

November 14, 2009  
9:00 AM to 10:00 AM Central Standard Time  
Utilizing [www.GOTOMEETING.com](http://www.GOTOMEETING.com)

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#### **----- Agenda Topics -----**

<i>Identifying Field Types</i>	à	<i>Why to use them...</i>
<i>Field Placement</i>	à	<i>When to use them...</i>
<i>Editing Fields</i>	à	<i>How to use them...</i>

#### **Course Details**

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<b>Field Types</b>	n	<b>Pre-defined Fields</b>
	n	<b>Field List Groups</b>
	n	<b>User Defined Fields</b>
<b>Field Placement</b>	n	<b>Page Layouts</b>
	n	<b>Include Files</b>
	n	<b>Dictionary definitions</b>
<b>Editing Fields</b>	n	<b>Field scopes</b>
	n	<b>Fill in Field List (add/modify/delete)</b>

NCRA RPR & State – Continuing Education points – 1  
Pam Szczecinski - Stenograph Certified Training Agent

Webinar Fee - \$50 pre-registration, same week \$75 (48 hr cancel policy)

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