

# Windows 7 – Safety Tools

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## Presented by:

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*Stenograph Certified Training Agent*

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## CE POINTS available

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State and National Continuing Education points

## What course provides

Windows PC safety and maintenance

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## What students learn

This webinar based training includes:

- How to setup an automatic backup to protect losing and files
  - System Restore – restore back to a time when your PC was functioning well
  - What Windows firewall does and when and when not to use it
  - Microsoft Security Essentials - Take advantage of free malware
  - InPrivate Browsing – keep safe and prevent any information about your browsing just to yourself
  - Smartscreen Filter – checks sites you visit first to make sure they're real and safe
  - Windows Action Center – be aware of any PC security or maintenance issues
  - Windows Updates – when to run them and why
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## What you receive

Each attendee receives a copy of Pam Szczecinski's training material for class reference and review.

Webinar Date: September 21<sup>th</sup>, & October 19<sup>th</sup>, 2011

Time: 7:30 p.m. – 9:00 p.m. central standard time

Where: Online using [www.gotomeeting.com](http://www.gotomeeting.com)

Price: \$75

Cancellation policy: 48 hrs or less 15 % penalty fee

CE points: 1 ½ CE points CSR & RPR

## Course Outline

### Windows 7 Features

- Setting Automatic Backups
- System Restore
- Windows Firewalls
- Microsoft Security Essentials
- Privacy Browsing with Internet Explorer
- Smart Screen Filter
- Windows Action Center
- Windows Updates

### NOTE:

This class is available to any reporter wanting to become more Windows knowledgeable.

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### Online registration

□ <http://tutor4computers.com/payment/index.htm>

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