

# Writing for your clients

## Beyond the basics in Realtime

*(1/2-day course)*

*Instructor: Pam Szczecinski*

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### Who should attend

Anyone who wants to learn more about Interactive Realtime writing; what's involved with this technology and interested in obtaining C.E. points.

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### What students learn

Upon completing this hands-on course, you learn:  
Cable requirements for more than 1 computer  
Hookup to LiveNote, Summation, and/or CaseView  
Troubleshooting hardware & software problems  
Build job dictionaries for speaker identification  
Overview of Litigation software

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### What students receive

3 C.E. points for your Illinois license

Each student receives a copy of Pam Szczecinski's Student Manual for post-class reference and review.

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### Course Outline

#### Hardware Requirements

Equipment and cable overview

#### Attorney Setup

- § Speaker identification setup
- § Connecting attorney's computer
- § Writing to attorney's computer

#### What the Attorney can do with it

- § Marking text
- § Annotating
- § Searching Q & A, text
- § Saving files

#### Troubleshooting

- § What to check when it isn't working
- § FAQ's